Curriculum Committee



**February 2, 2018** (8-9:30am, CC127)

**Curriculum Committee Minutes**

May 20, 2016

**Meeting Agenda**

**Present**: Nora Brodnicki, Rick Carino, Megan Feagles (Recorder), Jackie Flowers (Alternate Chair), Bev

Forney, Sue Goff, Donna Larson, Kara Leonard, Lupe Martinez, Lilly Mayer, Suzanne Munro, Tracy

Nelson, Scot Pruyn, Lisa Reynolds, April Smith, Dru Urbassik, Bill Waters

**Guests:** Jeff Ennenga, Ida Flippo, PJ Martineau, Joan San-Claire

**Absent**: Dustin Bare, Dave Bradley, Elizabeth Carney, Carol Dodson, Barry Kop, Terry Mackey (Chair), Mike Mattson, Jeff McAlpine, Cynthia Risan, Tara Sprehe, Shelly Tracy, MaryJean Williams

1. **Welcome & Introductions**
2. **Approval of Minutes**
   1. Approval of the January 19, 2018 minutes

**Motion to approve, approved**

1. **Consent Agenda**
   1. Course Number Changes
   2. Course Credits/Hours Change
   3. Course Title Change
   4. Reviewed Outlines for Approval
   5. Removed from Consent Agenda:
      1. CS-125H, CS-133S, CS-133VB, CS-234J, CS-234P
         1. The proposed credit changes from 3 to 4 credits affect 8 programs. 6 of the programs are Computer Science. These courses are being removed so that departments can submit Program Amendments for the affected programs.

**Motion to approve with courses removed, approved**

1. **Informational Items**
   1. **Credit Hours Calculator Reminder**
      1. Dru Urbassik reminded the Committee that this tool is available to check that the contact hours and credits are within the acceptable range.
      2. Dru walked the Committee through a few examples
      3. The Calculator is located on the Additional Documents page of the Curriculum Committee site
      4. The Curriculum Office will work on updating the Calculator to include a range of 10-12 hours, rather than just 11.
   2. **Removing Gen Ed Courses**
      1. Postponed until February 16th meeting
2. **Old Business**
   1. **Review of Related Instruction criteria**
      1. Donna Larson, lead of the Related Instruction Sub-Committee presented
         1. Scheduled a meeting to look at BA-104, but the Sub-Committee needed to reschedule.
         2. Postponed until February 16th meeting.
   2. **Guided Pathways and the Committee’s Role**
      1. Lisa Reynolds presented
      2. PowerPoint presentation available on the [2/2/16 meeting site](http://webappsrv.clackamas.edu/committees/CC/index.aspx?content=meetings&date=02/02/2018)
         1. Guides a student to get on a path, stay on a path, complete a path, and transition
         2. Curriculum Committee might expect to see:

Changes in program course sequencing

Adaption of degrees, like AGS, to accommodate meta-majors

Potential new curriculum, similar to FYE, aligned with meta-major

* + - 1. Would a recommended elective, from the list of approved electives, require a Program Amendment and Committee approval?
         1. There is no need to get a recommended elective approved as long as the course is already included in the list of approved electives.
         2. These recommendations would not appear in Student Planning, it would only appear in the Catalog so it will be important for Departments to get these changes into the Catalog.
  1. **Program Learning Outcome Amendments**
     1. Dru Urbassik presented
     2. Last year, it was decided to bring PLO’s to Committee as Informational Items
     3. The edits are typically minor, and grammatical in nature, and do not affect meaning or Assessment
     4. It was proposed to bring PLO verb changes only to Committee
     5. No concerns or further discussion. From now on, only verb changes to PLO’s will be brought to Committee as Informational Items
  2. **Program Amendment**
     1. AGS
        1. PJ Martineau presented on behalf of Dustin Bare
        2. A decision today is imperative to get these changes in the Catalog.
        3. Computer Competency requirement updated to include a few courses or scoring a 70% or higher on the computer placement exam.
           1. The group working on this amendment met with the BA/BT/CS Departments. Those departments are confident in the proposed change to Computer Competency and believe that a placement exam is sufficient to evaluate a student’s computer competency.
        4. Why is this the only program where Computer Competency is singled out?
           1. The AGS is unique. It is the most flexible degree.
        5. Proposed changes: Remove Computer Competency completely, update “Communication” to “Oral Communication” to match other degree language, update “Health & Physical Education” to “Health, Wellness, and Fitness” to match other degree language.
           1. Motion to approve, seconded.
           2. Discussion: Some members feel strongly that the Computer Placement exam be kept. Through collaborative advising, students can still be made aware of this option.
           3. **11 Approved, 4 Opposed, 1 Abstention. Approved with Proposed Changes**

1. **New Business**
   1. **New Courses**
      1. GIS-101
         1. Jeff Ennenga presented
         2. Introductory GIS course. Future collaboration with WET program.
      2. GIS-238
         1. Jeff Ennenga presented
         2. Web Service for GIS course. Industry is headed in his direction.
      3. GIS-240
         1. Jeff Ennenga presented
         2. Database course. Not offered by any other college in the vicinity. Normally learned on the job, this will prepare students ahead of time.
      4. Has the Computer Science Department been consulted regarding the courses? There is an overlap of Student Learning Outcomes with current CS courses.
         1. The Computer Science Department has not been consulted. Next steps for GIS are to talk with other departments on campus to address potential overlap. The 2 web-based GIS courses, GIS-238 and GIS-240, are more focused on GIS web/database use than the broader CS courses.
         2. Proposed change: Update the Student Learning Outcomes and/or course descriptions for GIS-238 and GIS-240 to reflect the specific GIS applications.
            1. GIS-238: SLOs need specific GIS language
            2. GIS-240: Course description and SLO #2 need specific GIS language
            3. Add “applied to GIS” or similar language to the end of each SLO. Jeff agreed to the change. The Curriculum Office will work will Jeff to updated the SLOs. The finalized, approved SLOs will be brought back at the February 16th meeting.
      5. **Motion to approve GIS-101, and GIS-238 and GIS-240 with changes. Approved.**
   2. **Program Amendments**
      1. AAS, Accounting
         1. Joan San-Claire presented
         2. Intention is to strengthen the AAS as was recently done with the Accounting Clerk Certificate
            1. Accounting Assistant – proposed name title more accurately reflects the jobs available after completing this two year degree
            2. Accounting Assistant was chosen because it is a common job title in the field for this level of education. On 2/1/18 there were 23,376 jobs listed on Indeed under that title or a title that included those specific words.
            3. Re-sequenced courses to be in-line with the 1 year Accounting Clerk Certificate
            4. CWE is not required for the State. It is traditionally included in AAS degrees, but not required. It could be taken as an elective.
            5. **Motion to approve, approved**
      2. CC, GIS Technology
         1. Jeff Ennenga presented
         2. Courses have been updated. Web Development, Manufacturing courses not specific to GIS were removed. More technical courses were added.
         3. A broader list of electives was added to allow students to focus on their interests
         4. **Motion to approve. Approved.**
      3. Entry Level Journalist
         1. Nora Brodnicki presented
         2. Credit increase. Photojournalism was viewed as an essential addition
         3. Writing moved to first term. Removed J-221, but replaced with DMC-230 and meets student need for camera work.
         4. DMC Portfolio courses updated
         5. **Motion to approve. Approved.**

*-Meeting Adjourned-*

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| **Next Meeting: February 16, 2018 CC127 8-9:30 am** |



**February 2, 2018** (8-9:30am, CC127)

**CONSENT AGENDA**

**1. Course Title Change**

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| --- | --- | --- |
| **Course Number** | **Former Title** | **New Title** |
| CJA-215 | Sexual Violence & the Justice System | Sexual Abuse & Human Trafficking |

**2. Course Hours Change**

|  |  |  |
| --- | --- | --- |
| **Course Number** | **Title** | **Change** |
| ~~CS-125H~~ | ~~HTML & Web Site Design~~ | ~~44 LECT; 4 Credits~~ |
| ~~CS-133S~~ | ~~Introduction to JavaScript & Server-Side Scripting~~ | ~~44 LECT; 4 Credits~~ |
| ~~CS-133VB~~ | ~~Visual Basic.NET I~~ | ~~44 LECT; 4 Credits~~ |
| ~~CS-234J~~ | ~~jQuery Web Development~~ | ~~44 LECT; 4 Credits~~ |
| ~~CS-234P~~ | ~~PHP/MySQL Web Development~~ | ~~44 LECT; 4 Credits~~ |

**3. Course Number Change**

|  |  |  |
| --- | --- | --- |
| **Course Number** | **Title** | **New Course Number** |
| CS-229 | Networking II | CS-152 |

**4. Outlines Reviewed for Approval**

|  |  |  |  |
| --- | --- | --- | --- |
| **Course Number** | **Title** | |  | | --- | | **Implementation** | |
| ART-222 | Advanced 2D Animation: Design & Techniques | 18/SP |
| ASL-202 | Second-Year American Sign Language II | 18/SP |
| BI-165D | Natural History of the Western Deserts | 18/SP |
| CJA-215 | Sexual Abuse and Human Trafficking | 18/SP |
| CLA-101 | Clinical Laboratory Assistant Skills I | 18/SP |
| CLA-101L | Clinical Laboratory Assistant Skills Lab I | 18/SP |
| CLA-102 | Clinical Laboratory Assistant Skills II | 18/SP |
| CLA-102L | Clinical Laboratory Assistant Skills Lab II | 18/SP |
| ~~CS-125H~~ | ~~HTML & Web Site Design~~ | ~~18/SU~~ |
| ~~CS-133S~~ | ~~Introduction to JavaScript & Server-Side Scripting~~ | ~~18/SU~~ |
| ~~CS-133VB~~ | ~~Visual Basic.NET I~~ | ~~18/SU~~ |
| CS-135DB | Microsoft Access | 18/SP |
| CS-135I | Advanced Web Design with Dreamweaver | 18/SP |
| CS-135S | Microsoft Excel | 18/SP |
| CS-135W | Microsoft Word | 18/SP |
| CS-152 | Networking II | 18/SP |
| CS-181 | CMS Web Development | 18/SP |
| ~~CS-234J~~ | ~~jQuery Web Development~~ | ~~18/SU~~ |
| ~~CS-234P~~ | ~~PHP/MySQL Web Development~~ | ~~18/SU~~ |
| CS-275 | Database Design | 18/SP |
| GIS-282 | ArcGIS II | 18/SP |
| HD-154 | Building Self-Confidence | 18/SP |
| HD-202 | Life Transitions | 18/SP |
| MTH-082A | Wastewater Math I | 18/SP |